

Minutes for the regular joint meeting of the Woodridge Lake Sewer District and the Board of Directors of the Woodridge Lake Sewer District Tuesday May 13, 2025 held remotely through zoom video conferencing.

Call to order- Raymound Turri called the meeting to order on Tuesday May 13, 2025, at 3:03 PM

Attendance - Board members attending- Raymound Turri, James Mersfelder, Jerry Abrahams, Dave Hazan, Alfred Shull and alternate Norval Lunan.

Approval of minutes: The minutes of the April 8, 2025, regular meeting and the minutes of the April 26, 2025, Annual meeting. Motion to approve was made by James Mersfelder seconded by Dave Hazan. Approved.

Report of plant operations: Raymound Turri reported the average daily flow for April 2025 was 111,000 gal per day and the rainfall for April 2025 was three point 6 inches. Raymound Turri is currently functioning as the Plant Operations Officer. He reported that one of the new sludge tanks was delivered on Wednesday around 5:00 P:M. The tank is very large and weights around 26,000 pounds, the truck driver could not unload it, so we had to get a large front loader to get it off the truck. Ray contacted Eastern about the issue, and they were not aware that we had to off load this large unit either. The next tank is due next week and once they are both here Eastern will start to put the mechanical systems in. United Alarm has been installing our new system of cameras, a recorder, and a fire alarm system. Ray wants to have another camera installed to be focused on the maintenance buildings so to monitor the use of the equipment. The plumber has been at the plant working on the bathrooms, a mason showed up to repair the concrete block and remove block in the ladies' room, we need to replace that toilet also because it leaks. The new shirts and hoodies arrived for our employees. The Selter Logic panel for the back of the building arrived and will be kept in storage till needed. The 2018 Ford Truck went in for service and was found to be in much better condition than thought. Rich Tingle informed Ray that he cannot complete the project of assessing of out plant and operations and will not charge us for the 4 hours he spent on it last week. Ray is meeting with Dave Prickett to discuss options.

Monthly Financial Reports: James Mersfelder reported that we are currently under our operating budget by around \$57,000 and over out capital budget by \$469.194. Overtime is still running over budget, interest on back taxes is down and the cell tower income is down due to user rental. Delinquents are at 26, there were 30 last month. The 26 have been leaned.

Executive Session: A motion was made by Raymound Turri and seconded by Dave Hazan to go into executive session. So voted. After 25 minutes the executive session was voted over.

Old Business: As pert of the office reorganization project the ability of taxpayers to use our website to send messages to our email systems has been repaired. Our telephone system upgrade should be in by the end of the month with a remote attendant to direct calls to an emergency number, the superintendent, the office and the tax collector and if they are not there to take a message and transcribe it and send to the email system for follow-up. We signed up with QDS

to handle our printing and mailing of the 2025 taxes. We still need to set up an electronic link between QDS and the Goshen Assessors office to eliminate the manual process of making transfers. There is a need to update the Employee Handbook regarding overtime. Laurie Mosley has put in a request for unemployment insurance, which is being reviewed.

New Business: Election of Officers for Woodridge Lake Sewer District, First accept the resignation of Alfred Shull as a Board member dated April 8, 2025, accepted today May 13, 2025, and in replacement to take over Alfred's position on the Board Norval Lunan as a permanent Board member, and Alfred Shull as an Alternate. Second Raymound Turri to resign as president of the Woodridge Lake Sewer District and assume the position of a Board member, he will also act as the plant's general manager. James Mersfelder to take the position of President of the Woodridge Lake Sewer District. Jerry Abrahams will take over James Mersfelder's position on the board as Vice President and Treasurer. A motion was made to accept these changes by Dave Hazan seconded and approved. So voted.

Adjournment: A motion was made by James Mersfelder to adjourn seconded by Alfred Shull at 3:54 PM. No discussion so voted.

Respectfully submitted,
Norval Lunan, Clerk